

SHACKLETON VILLAGE RESIDENTS ASSOCIATION

Minutes of the inaugural meeting

Monday 27th April 2026

Meon Vale Village Hall

Welcome

Amy Cox-Newman introduced the meeting, by welcoming everyone and running through the agenda. She drew the meeting's attention to reading the constitution via the noticeboard and QR codes.

Tom Jackson, Councillor serving on Marston Sicca Parish Council, and David Bartlett, Councillor serving on Quinton Parish Council, informed the meeting of the exits in case of emergency, the location of the lavatories, and stated that photographs of the meeting would be taken throughout. If anyone objected to their photograph being taken, and possibly being displayed later, they were asked to speak to Tom or David.

Tom and David then reminded the meeting of the timeline, from the initial meeting in March to the current meeting. They explained that as a result of the March meeting two working groups of volunteers were formed: a) the Steering Group whose job was to plan the formation of the RA, devise a method for the formation of the committee, and to draft a constitution and b) the Public Open Spaces Audit Group whose task was to inspect and record all of the faults or incomplete works in the open spaces of Shackleton Village.

Public Open Space Audit

Paul Couchman explained that the purpose of the Audit was to record the state of the village open space infrastructure and to prepare a report for presentation to Cala, Bovis and the Councils.

The Audit Group was comprised of 13 volunteers. They spent over 300-man hours inspecting and recording around 750 issues. The location of each issue was recorded using "what3words" and a photograph.

Paul then went on to list some of the issues which range from faults in tarmac, dead trees, blocked storm drains, trip hazards to missing life buoys, missing signage, and incomplete or non-existent community assets.

A short video followed, highlighting some of the issues, but ending with photos showing the beauty and tranquillity of the village.

The Steering Group

Steve Gould introduced each member of the Steering Group, and stated that a great deal of work was done by the Group to get to this point.

What is a Residents Association?

Steve began by defining a Residents Association as a group of residents who come together to address local issues, build a better sense of community, and to represent the community with external stakeholders. He explained that an RA gives a community a stronger collective voice. It can also network with other community groups, and can organise social events.

Steve went on to describe how the 7 members of the Steering Group worked together to devise a sensible way of setting up a committee and drafting a constitution. He told how the group had reached out to Rosemary Kidd, the Chair of Meon Vale RA, who kindly gave her time to provide useful, sound advice based on her experience.

Next Steps

Amy reminded everyone of how the Steering Group had communicated with the village. Flyers, dedicated email address, notices in the noticeboard, and a dedicated Facebook page.

Amy told the meeting that to be a member of the Residents Association, households will need to opt in. Families can do that by contacting us via the email address or Facebook.

Amy introduced the constitution. She said the purpose of the constitution is to:

- Represent residents living in the area of benefit (i.e. Shackleton Village) by acting as a collective voice in matters relating to managing, maintaining and improving their home environment, local amenities and open spaces.
- Improve the quality of life within the village, and to promote wellbeing.
- Act as a liaison between residents and external bodies.
- To advocate for vulnerable and marginalised residents, to ensure they have a voice.

And, to the last bullet point, Amy stated that the Residents Association includes ALL areas of Shackleton Village.

She reminded people to read the constitution during a short break.

Steve explained that the Steering Group decided on the committee roles of Chair, Vice Chair, Secretary and Treasurer, plus a number of general

committee members who may lead pieces of work, or may support the other roles.

Formation of the Committee

After a short break, David Bartlett and Tom Jackson took over the meeting to facilitate the formation of the committee. They stated that as Councillors, and not seeking to sit on the RA committee, they were neutral, and therefore suitable to conduct the election of the committee.

They reminded the meeting that expressions of interest to be on the committee were invited from all residents via the following methods:

- The Facebook page
- Flyers delivered to all addresses in Shackleton Village.

Once people had expressed an interest, they were asked to fill in a detailed profile, expressing their suitability in terms of character, skills, experience and the time they have available. All who applied were deemed to be appropriate to stand for the committee. Some came from the original Steering Group; a couple came from the Open Spaces group; some served on both groups and a few more had not served on either group.

David stated that Amy Cox-Newman had sought the role of Chair, and was the only person running for that role. He proposed she should be elected to that role and asked if anyone would second his proposal. Many hands were raised to second, and Amy was duly elected.

David stated that Steve Gould had sought the role of Vice-Chair and was the only person running for that role. He proposed he should be elected to that role and asked if anyone would second his proposal. Many hands were raised to second, and Steve was duly elected.

David stated that Penny Stynes had sought the role of Secretary and was the only person running for that role. He proposed she should be elected to that role and asked if anyone would second his proposal. Many hands were raised to second, and Penny was duly elected.

David stated that Luke Astill had sought the role of Treasurer and was the only person running for that role. He proposed he should be elected to that role and asked if anyone would second his proposal. Many hands were raised to second, and Luke was duly elected.

For the general support committee roles, David stated that Martina Greenlee, Rachel Delaney, Nafiseh Maftoohi, Peter Caldicott, David Cotterell and Jules Williams had sought roles on the committee. He proposed they should all be elected to those roles and asked if anyone would second his proposal. Many hands were raised to second, and Martina, Rachel, Nafiseh, Peter, David and Jules were duly elected.

Any other Business

The new Chair of the Residents Association, Amy Cox-Newman, said how she loves this community, and everybody is so friendly and welcoming. She said that it will be an honour for her to Chair the association, and she thanked the meeting.

Amy spoke about having a lot to do in the months ahead. In the first 6 months, she said, the work of the Committee will include adopting policies, opening a bank account, and liaising with the developers to get the community amenities finished. She mentioned community outreach and she emphasised that communication channels need to be clear and transparent. She promised that the association will relay information received and will talk to residents. Later on, some activities could be organised.

Steve spoke about possible future activities including litter picking gangs and Christmas activities.

The adoption of the constitution: Amy asked the meeting if they would consent to the adoption of the constitution. There was a show of hands. With a large majority of the room voting in favour, the constitution was adopted.

It was explained that, as Treasurer, Luke will set up a bank account, with Luke, Amy and Steve as signatories. **The meeting agreed to this arrangement via a show of hands.**

It was stated that grant funding will be sought later on, and Chris Freeman of CAVA (Warwickshire and Solihull Community and Voluntary Action) will support the committee in applying for appropriate grant funding.

Q&A

Amy invited people to vote, by show of hands, for just the 1 issue out of 8, about which they felt most strongly:

Issue	Number of votes
Pavements and footpaths	2
Walls and fencing	1
Hard and soft landscaping	21

Community assets	24
Infrastructure	13
Wildlife (e.g. ponds and swales)	7
Land adjacent to Airfield House	48
Signage at the entrance to the village should state Shackleton Village, not Fernleigh Park	10

(The total of votes made was 126 so some people must have voted more than once!)

The floor was then opened for questions and observations. They included:

Q As the relief road is not now happening, if the further 2,500 houses are built, it will be a disaster.

A David Bartlett: The further phases of development will not be delivered until the relief road is in place.

Q 5 developers at Meon Vale and 3 at Shackleton Village will need to contribute to the funding for the relief road. Cala promised £30million. Who makes them do it?

A David Bartlett: Stratford District Council is the gatekeeper for that.

Q Who is responsible for the roundabout and the grassed areas at the entrance to the Village?

A David Bartlett/Tom Jackson: The roundabout is the responsibility of the County Council. The grassed areas are the responsibility of Cala/Management Company.

There was a suggestion that Stratford Garden Centre could be invited to sponsor the roundabout and the grassed areas. This was applauded.

Q Land adjacent to Airfield House – what is happening to it?

A David Bartlett/Tom Jackson: It was sold back to the original owner. Enforcement action may be required to enforce delivery of the community hub and shop. There are difficult contractual issues. Secondary enforcement action may be needed for the poor condition the area is in currently.

Q There are serious problems in the village with drain blockages. There is a pumping station to ameliorate those problems. Once Cala disappears who will be responsible for it?

A David Bartlett: The Management Company will be responsible for the pumping station. There have been teething problems. The issue was logged in the audit.

Q Who pays for the Management Company?

A David Bartlett: The Management Company will be funded for a year after site sign off, and following that individual households will be billed.

Q Will the Council adopt the infrastructure?

A David Bartlett: No. The Councils have no funding and no appetite for that.

Q How will management bills be levied? They could be very high.

A Tom Jackson: They will be around £197 for a year. We have facilities, the developers say, for 3,000 households. Cala will subsidise for a while. David Bartlett: The RA may want to get involved later.

Q When will the estate roads be completed? They began to be dressed but that has now stopped.

A Jules Williams: I have spoken to Cala. The roads will be completed much later on in the year. They won't put the final dressing on the roads until all works are complete.

Q Do the allotments, pavilion, community hub and shop need to be completed before Cala signs off the site?

A David Bartlett: Yes.

Q But will we definitely get a shop?

A David Bartlett: We WILL get a shop!

Close

Amy thanked everyone for their attendance and support. The meeting closed.

The meeting was attended by 100 residents of Shackleton Village (and 1 visitor – Chris Freeman of CAVA)

63 live in Cala homes

35 live in Bovis homes

(2 did not state their developer's name)