

SHACKLETON VILLAGE RESIDENTS ASSOCIATION

COMMITTEE MEETING

Meeting date: 21st May 2026

Venue: 14 Hunter Close

Minutes

Agenda item	Actions
1. Attendees - Amy (AC-N), Peter (PC), David (DC), Steve (SG), Nasifeh (NM), Martina (MG), Penny (PS), Nicky (NR) - Apologies from Jules (get well soon), Rachel and Luke	
2. The minutes of the last meeting	
3. Matters arising from the actions since the last meeting Groups and leads: AC-N outlined how the groups and leads will work. Leads will organise pieces of work to be completed outside the meeting – fact finding, for example - and then will bring them back to the meeting for decisions to be ratified by the whole committee.	

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Bank account: it seems the Santander requirements are too onerous for us to meet, and the Co-op Bank does not supply a bank card. So, we need to look at others.	SG and PS to liaise with LA next week, to identify an appropriate bank and open an account.
4. Chair report	AC-N to establish WhatsApp groups for H&S group and other.
5. Vice Chair report - There was a a lot of discussion around the very recent press release re The South Warwickshire Plan, which indicates that many more houses will be built at Long Marston (ie Shackleton Village). - There is anxiety in the area, particularly from Clifford Chambers RA, about the detrimental effects of this development. Roads, schools, medical facilities, etc, are all insufficient to meet the needs of a hugely increased population. - Clifford Chambers RA have asked us to join forces with them to fight the plans, but the meeting felt their concerns may be slightly different to our concerns. The meeting felt that while we should fight the plans, and should give support to Clifford Chambers and other affected villages, we should act primarily from our own point of view.	SG to place the Clifford Chambers flyer on Facebook, but as an individual, not as the RA. SG and PS to look at the Plan together and draft a response to bring back to the next meeting. NR, MR and PS to attend meeting at Meon Vale 22nd June, re the Plan.

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6. Treasurer's report • Bank account • Balance • See Matters Arising from minutes – item 3	See Matters Arising from minutes – item 3
7. H&S lead report • DC is writing policies. He had some queries to be ironed out before the policies are completed. There was discussion around the details. • Public liability insurance was discussed – Zurich may be a possibility. Financial controls were discussed. • First Aid kit, epi pens, tourniquet, etc, were all mentioned as necessary items to be in place prior to events being held. A defibrillator would be very desirable.	DC to draft policies and bring them back to the group for ratification. PS to complete Safeguarding policy draft, and will send to DC and RD for comment, prior to the next meeting. The Finance group to explore grants for a defib, first aid training, etc. If Zurich become our insurers they may grant some funds or training courses. To be explored.
8. Community lead report • Some specific events were discussed (e.g. Sunflower planting). Out of the discussions it became apparent that affordability, costing of equipment and materials, and simplicity while we are finding our feet as an RA, are all important when planning an event.	

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• Meanwhile, members of the committee handed their suggestions for future events to the Secretary. • It was agreed that 20% of any profit from donations or fundraising events (other than those for a specific project) are to go to Foodshare/Foodbank, run by Steph Hillier at Meon Vale. • Litter picking – after some discussion it was agreed that NR would investigate joining with groups such as Rubbish Friends or Surfers against Sewage. Insurance and equipment are key. • Other leisure groups running in Shackleton Village were mentioned – a Book Club and Knit and Natter are both promoted through Facebook. A new running club has recently been established.	PS to type up the suggested events and send them to JW for consideration of the Events leads. NR and MR, as individuals, not the RA, to run a test litter picking event next month, to gauge the levels of enthusiasm, unforeseen issues, etc. (14th June) They will do so in conjunction with Surfers against Sewage, who provide equipment and insurance.
9. Communication lead report • MG reported that the website is nearly ready. She and her husband will fund it this year, but the annual charges will be minimal. The meeting thanked MG's husband for his work. • AC-N intends writing a newsletter to be posted in the Noticeboard, Facebook, and the Website. Printed copies will also be laminated and hung around the village for a	MG to launch the website live. AC-N to produce newsletter and post it on various platforms. PS to hang hard copies around the village.

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limited time. • A WhatsApp community group is also to be established, to disseminate information (there is no reply facility). • DC met with the administrator of the Fernleigh Park Facebook page. She confirmed that she will limit it to Fernleigh Park only. The RA, therefore, will continue with its own Shackleton Village FB. • There was some discussion around the difference between a Facebook Page and a Facebook Group, as this could be germane to the RA's future FB presence.	SG to establish a WhatsApp community group.
10. Finance & funding lead report • There was discussion around priorities, but it was agreed that opening a bank account is the priority. Grants will be applied for afterwards, although there is some urgency to apply for Councillor discretionary funds.	
11. Infrastructure and open spaces lead report • It was reported that the Infrastructure and Open spaces report is complete, but an executive summary is still to be written. • Local Councils are receptive to the report. Stratford DC	

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have been invited to visit Shackleton Village to see the issues for themselves. The report will be presented to Councils, Cala and Bovis at a Teams meeting on 9th June, from 12.00 – 1.00pm. There will be 5 minutes allocated for the presentation.	AC-N, SG and PC to get together to refine the presentation so it fits into the time slot and to ensure the main points do not get lost.
12. New business - There was a lot of discussion around the Fernleigh Park Management Company, which is a dormant company. Chris Freeman from CAVA believes Shackleton Village should put forward 2 legally and contract savvy residents and insist they should become directors of the company. - The money each homeowner paid at the point of purchase, to the management company – where is it? Was it legally obtained? - The Farmer's access at Casey Court is an issue. - Lots of background work has been done by members of the committee around the South Warwickshire Plan, the proposed relief road, etc. - Contacts have been made. Committee members attended a meeting in Luddington, where the MP was present. - There were discussions around contracts, potential	

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breaches of contract and the law. • The meeting wondered if there was a lawyer amongst the residents of Shackleton Village who might be able to help us? • An organisation – HORNETS – Home Owner's Rights Networks was mentioned as a useful source of information and support.	
13. Any other business It was established that meeting length needs to be limited to 2.5 hours maximum. A 7.30pm start will help. •	
14. Date, time and venue of the next meeting	Next meeting: Friday 12th June 7.30pm – 10.00pm at 14 Hunter Close ALL